



3 May 1962

MEMORANDUM FOR: Inspector General

SUBJECT : Monthly Summary of [ ] Letters

X1  
We have arranged to handle the monthly [ ] letters in the same fashion as the daily cable traffic is handled; e.g., Messrs. Elder and Knoche will review these letters as they are received and will raise any items in them at the regular 9:00 morning briefings of the DCI, DDCI and the undersigned. Following this the Director's copies of the [ ] letters will be destroyed. In view of this the monthly summary which has been prepared by the IG staff can be discontinued.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

cc: DD/P

LBK/jrc

Distribution:

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